

**MINUTES OF THE FINANCE, CLAIMS, BONDS AND INTEREST
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF
COLUMBIA, ILLINOIS HELD MONDAY, DECEMBER 9, 2013 IN THE
COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Roessler called the Finance, Claims, Bonds and Interest Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:00 p.m.

Upon Roll Call, the following members were:

Present: Chairman Roessler and Aldermen Ebersohl, Huch and Holtkamp.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne, Niemietz, Mathews and Reis.

Administrative Staff Present: City Administrator Al Hudzik, City Attorney Terry Bruckert, Chief of Police and EMS Director Joe Edwards (arrived at 7:10 p.m.), Interim EMS Chief Shannon Bound and Accounting/Clerical Assistant Sandra Garmer.

Guests Present: None.

Chairman Roessler stated the purpose of the meeting was to discuss (1) financial projections for the capital development fund; (2) 2013 Tax Levy and Tax Abatement issues; and (3) any other items to be considered.

**II. FINANCIAL PROJECTIONS – CAPITAL DEVELOPMENT FUND
DISCUSSION**

Chairman Roessler opened the meeting and called upon City Administrator Al Hudzik to address the Committee/Council Members on this issue. Hudzik reviewed a previously distributed worksheet entitled “Capital Development Fund – Multi-Year Cash Flow Projection” – during his presentation he reviewed figures shown in the 2013/2014 budget column, adjustments to those figures, and the current Projected FYE 04/30/14 fund balance. Additionally, he reviewed projected figures for the following three (3) fiscal years (through FYE 04/30/17) and highlighted various receipts/expense amounts – he stated that the worksheet continues to show a negative cash balance at the end of the 2016/2017 fiscal year, but it reflects a reduction from the figures shown in previous years (due mainly to a reduction in the scope of the fund’s project(s)). During Hudzik’s presentation, all in attendance were given the opportunity to make comments, ask questions and express their opinions; Hudzik stated he (and Accounting Manager Linda Sharp) would keep the Committee/Council Members informed of substantial changes to the projections detailed on the cash flow worksheet (reviewed at this meeting).

III. TAX LEVY AND ABATEMENT DISCUSSION

City Administrator Hudzik then reviewed a previously distributed document entitled "Tax Levy Analytical Data for the Tax Years from 2007 – 2012 (& Recommended Tax Year 2013)" (Note: much of the data on this document had been reviewed and discussed at the October 28th Finance Committee Meeting and the November 12th Committee of the Whole Meeting, with the exception of the figures appearing in the column entitled "Recommended Tax Year 2013" which were presented for the first time at this meeting). Hudzik's review concentrated on the figures appearing in the "Recommended Tax Year 2013" column which contained the recommended amounts to be levied in each of the city's various funds in 2013 – an additional column of figures showing the difference (in both dollar and percentage amounts) in the amounts levied in 2012 vs. the recommended amounts to be levied in 2013 was reviewed and Hudzik explained the reasons for the differences in those figures; he also (i) informed the Committee/Council members that he was still awaiting receipt of the Police Pension Fund's 2013 tax levy request and that it would be presented to the City Council prior to the adoption of the 2013 tax levy; and (ii) stated he didn't feel the Pension Board's request would exceed the \$300,000 tax levy amount appearing in the "Recommended Tax Year 2013" column. During Hudzik's presentation, all in attendance were given the opportunity to ask questions and make comments – it was the consensus of the Committee/Council Members that an ordinance be presented at the next council meeting incorporating the tax levy figures as recommended (and detailed) on the worksheet reviewed. Hudzik then reminded the Committee/Council Members of the annual abatement of taxes on the city's \$6,000,000 bond issue since bond payments are made (using utility tax receipts) from the Capital Development Fund – he indicated a Tax Abatement Ordinance would be presented at the next council meeting for the council's consideration.

IV. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

V. ADJOURNMENT

MOTION:

It was moved by Alderman Huch and seconded by Alderman Ebersohl to adjourn the Finance, Claims, Bonds and Interest Committee Meeting held Monday, December 9, 2013 at 7:20 p.m. Upon Roll Call vote, Chairman Roessler and Aldermen Ebersohl, Huch and Holtkamp voted yea. **MOTION CARRIED.**



MARK ROESSLER, Chairman
FINANCE, CLAIMS, BONDS AND INTEREST COMMITTEE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
DECEMBER 9, 2013 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7:21 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp and Mayor Hutchinson.

Absent: None.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Attorney Terry Bruckert, Chief of Police and EMS Director Joe Edwards, Interim EMS Chief Shannon Bound (left at 7:25 p.m.) and Accounting/Clerical Assistant Sandra Garmer.

Guests Present: Columbia EMS employee Tim May (left at 7:25 p.m.).

Chairman Ebersohl stated the meeting was called for the purpose of discussing (1) EMS Dept. staffing; (2) a request to extend the non-residency period for Officer Ryan Doetsch; and (3) any other items to be considered.

II. EMS STAFFING UPDATE/DISCUSSION

Chairman Ebersohl opened the meeting and called upon Interim EMS Chief Shannon Bound to address the Committee Members on this issue. Shannon (i) stated that EMS full-time paramedic Gary Hutchison had been released by his doctor to return to work; and (ii) recommended that A.J. Nichols, a paramedic currently employed on a Temporary Full-Time basis (while Gary Hutchison was unable to perform all the duties of his job), continue to be employed in that status until the end of January, 2014; she indicated the extension of Mr. Nichols' Temporary Full-Time status would help alleviate the scheduling problems the department normally encounters during the holidays, and it would allow him to continue working on revisions to the department's Hazard Communication Standards (as required by OSHA). It was the consensus of the Committee Members that A.J. Nichols continue to be employed on a Temporary Full-Time basis until the end of January, 2014.

III. REQUEST TO EXTEND NON-RESIDENCY – OFFICER RYAN DOETSCH

Police Chief Joe Edwards then (a) reviewed the e-mail (of November 21st) and its attached letter, dated November 20th, from Officer Ryan Doetsch requesting an extension

Committee of the Whole Meeting
December 9, 2013

Distribution Item – 12/09/13 Committee of the Whole Meeting – Gary Hutchison Doctor's Release and A.J. Nichols' Temporary Full-Time Employment Letter, dated September 6, 2013 (2 pages)
Email from Chief of Police & EMS Director Joe Edwards re: Residency (4 pages)

of his non-residency grace period while he continues trying to sell his house in Collinsville; and (ii) indicated that council approval is needed for the extension to be granted.

MOTION;

It was moved Alderman Reis and seconded by Alderman Holtkamp to recommend to the City Council that Police Officer Ryan Doetsch's non-residency grace period be extended so that it expires upon his one (1) year employment anniversary with the Columbia Police Department. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

IV. EXECUTIVE SESSION

Chairman Ebersohl entertained a motion to go into Executive Session to discuss (a) pending litigation; and (b) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Reis and seconded by Alderman Roessler to go into Executive Session at 7:28 p.m. to discuss (a) pending litigation; and (b) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Niemietz and seconded by Alderman Reis to return to the Regular Session of the Committee of the Whole Meeting at 7:50 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Committee of the Whole Meeting, Mayor Hutchinson and the following Committee Members were present: Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp.

Chairman Ebersohl asked if there was any action to be taken as a result of the Executive Session of the Committee of the Whole Meeting.

MOTION;

It was moved Alderman Reis and seconded by Alderman Holtkamp to recommend to the City Council that the recommendation of the City's Labor Attorney be followed providing for city staff to attempt to settle the pending litigation matter discussed in Executive Session through mediation. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

MOTION:

It was moved Alderman Holtkamp and seconded by Alderman Huch to recommend to the City Council that Police Chief Edwards begin the employment process to hire the individual recommended to fill the records clerk position in the Police Department as discussed in Executive Session. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

V. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

Chairman Ebersohl informed the Committee Members that (i) an individual has been in touch with him about developing the R-7 zoned property in the northern part of the Columbia Lakes development with single family homes (up to 60 lots); and (ii) he has recently spoken to City Attorney Bruckert about the steps necessary to increase the city's (portion of the) sales tax (beyond its current 1% level) to help fund the EMS Department – a general discussion then took place wherein all in attendance were able to make comments, ask questions and express their opinions, including (a) what steps need to be taken to implement an additional sales tax; (b) how much in sales taxes might be received (on the additional percentage increase) and what purchases are included; and (c) should the additional sales tax receipts be dedicated strictly to EMS Department operations or should other areas also be included (i.e., Police Department operations and other public safety expenses). City Attorney Bruckert and city staff were asked to compile various information pertaining to sales tax rates applicable to non-home rule Illinois municipalities and present it to the Committee Members at a future date.

VI. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, December 9, 2013 at 8:10 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**



GENE EBERSOHL, Chairman
COMMITTEE OF THE WHOLE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant